



Constitution of The Bangladesh Phytopathological Society (As approved by the General Body on 19 April 2008)

Chapter -I Name and General Organization

- b) There shall be at least two annual general meetings during the tenure of the Executive Committee one of which shall coincide with the Biennial Phytopathological Conference.
- c) The General Secretary of the Society shall call a requisition meeting of the Society on receipt of an application for such meeting signed at least by one third of the members of General Body of the Society, provided that the General Secretary shall call such meeting giving at least 15 days notice.
- d) On the advice of the President, the General Secretary shall call meetings of the Executive Committee giving 10 days notice.
- e) On the instruction of the President, the General Secretary shall call emergency meeting of the Executive Committee by giving 72 hours notice.

41. Quorum:

- a) One fifth of the members of the General Body of the Society shall form quorum of a general meeting.
- b) Presence of one third of the members of the General Body of the Society shall form quorum for a requisition meeting.
- c) Five members of the Executive Committee shall form a quorum for the meeting of Executive Committee, provided that if the meetings can not be held for want of quorum, the said meetings will sit at the same place after two hours from the scheduled time for which at least three members shall be required.

- 1. The name of the organization shall be "Bangladesh Phytopathological Society (BPS) here in after called "the Society" in Bangla shall be called "Bangladesh Udbhid Rog Biggan Samity".
- 2. The Society shall be purely professional and non-political.
- 3. The Society shall consist of general members, life members, associate members and honorary members.
- 4. The affairs of the Society shall be governed by i) The General Body and ii) The Executive Committee as here in after constitution and conducted by officers as here in after defined.
- 5. The office of the Society shall be at Plant Pathology Division, Bangladesh Agricultural Research Institute (BARI), Gazipur, Bangladesh.

Chapter II Objectives

- 6. **The objectives of the Society shall be-**
 - a) to work for the general advancement of Phytopathological science and its application in Bangladesh.
 - b) to organize conferences, meetings, symposia, seminars and workshops on plant pathological science and technology.
 - c) to grow farmers interest in crop protection and to educate them to protect their crops from diseases.
 - d) to grant award to the plant pathologists for his/her outstanding contribution in the field of plant pathology.
 - e) to award financial grants for special research.

- f) to publish proceedings, journals, newsletters, bulletins, on-line journal and web page for dissemination of knowledge in plant pathology;
- g) to promote and safeguard the interest of Bangladeshi plant pathologists working in Bangladesh and abroad; and
- h) to maintain, develop and extend international linkages in the field of phytopathological sciences.

Chapter III **Membership, Privileges and Subscriptions**

7. **General member:** A person shall be eligible for an ordinary member provided that he/ she satisfies the following conditions:
- a) must possess a degree in agricultural/ biological sciences.
 - b) must be actively engaged in phytopathological works or must have a postgraduate degree in plant pathology.
 - c) must pay Tk. 100.00 (one hundred) as admission fee and Tk. 200.00 (two hundred) as annual subscription (for foreign nationals admission fee US\$ 50.00 and annual subscription US\$ 50.00)
8. **Life member:** The Executive Committee may admit a person to life membership on the following conditions:
- a) he/she must fulfill all the criteria as mentioned under clause 7 (sub-clause a-c)
 - b) if he/she pays an amount of Tk. 3000.00 (Three thousand) as membership fee at a time (US\$ 200.00 for foreign nationals) ; or
 - c) if a person remains as a general member for 20 consecutive years and pays annual subscriptions regularly he/she shall be automatically considered as a life member, life member shall be entitled to enjoy all the privileges enjoyed by the general members.

Chapter IX **Bye-Laws**

39. Elections of office bearers of the Society:
- a) the election of the office bearers of the Society shall be held on such date or dates as may be fixed by the Executive Committee.
 - b) All general and life members of the Society shall be eligible to take part in the election as voters and candidates.
 - c) The General Secretary of the Society shall be public notification in at least two daily news papers announce the date of the election not less than 45 days before the last date for receiving the nomination papers from the members of the Society.
 - d) The Executive Committee shall appoint a three member's commission to conduct the General Election of the Society. One of the members of the commission shall be designated as the Election Commissioner.
 - e) Voting for the General Election shall be by secret Ballot. The Election Commission shall frame rules and regulations for conducting the election.
 - f) In the event of any dispute that may arise in course of conducting the election, the decision of the Election Commission shall be final.
40. Meetings:
- a) There shall be a Biennial Phytopathological Conference in a place as decided by the Executive Committee.

Chapter VII Editorial Board

36. a) The Editorial Board shall be composed of the following members
- | | | |
|------------------|---|---|
| Chief Editor | - | 1 |
| Executive Editor | - | 1 |
| Members | - | 7 |
- b) The Executive Committee shall appoint the Chief Editor, Executive Editor and six members. The General Secretary of the Executive Committee shall also serve as one of the members of the Editorial Board. The nine persons shall constitute the Editorial Board.
- c) The tenure of the Editorial Board shall be 3 (three) years from the date of its constitution.
- d) The Editorial Board shall remain responsible for publication of Journal, Newsletter, etc. of this Society.
- e) The Editorial Board shall make its own rules and procedures for publications subject to the approval of the Executive Committee.
- f) The Editorial Board shall have freedom to collect fund in any form from outside the Society. I shall report such collections to the Executive Committee.

Chapter VIII

Holdings of Phytopathological Conference, Seminars, Symposia, etc.

37. The Society shall hold a Phytopathological Conference once in every two years at such place and time as may be determined by the Executive Committee with a view to promoting the objectives of the Society. The Conference shall be organized by the organizing Committee constituted by the Executive Committee.
38. Seminars, Symposia, etc. shall be arranged periodically by the Executive Committee. The expenditures for these purposes shall be arranged by the Society.

9. **Associate member:** A person shall be eligible for an associate member provided that he/she satisfies all the conditions mentioned under sub-clause 7 (a) and 7 (c) but he/her field of specialization is not plant pathology. An associate member shall not have voting right.
10. **Honorary member:** The Executive Committee may by a unanimous vote nominate any person as an honorary member by reasons of his/her eminence as a phytopathologist or the meritorious services rendered by him/her to the cause of phytopathological sciences, provided that not more than one person shall be nominated in any calendar year. An honorary member shall enjoy all privileges like as general members but he/she shall have no voting right.
11. A person who desires to become a general member, life member or associate member shall apply in the prescribed form to the Executive Committee. The Executive Committee will examine and act accordingly.
12. General/ Life member shall be entitled:
- to attend all meetings of the general body and exercise vote.
 - to take part in all kinds of election of the Society.
 - to attend and participate in the conferences, symposia, seminars etc. organized by the Society and
 - to receive, free of charge, all publications of the Society.
13. a) Every member of the Society shall abide by the regulations, rules and bye laws of the Society
- b) If any member violates the rules and regulations of the Society or is found to be working against the interest of the Society, the Executive committee may suspend or cease his membership pending approval of the General Body.
14. Any member may resign from the membership of the Society by a letter addressed to the General Secretary. He/she shall be eligible for re-admission.

15. a) A general member who does not pay annual subscription consecutively for two years shall lose all rights and privileges of membership until he/she clears up all arrear dues.
- b) The subscription paid at any time of the year shall be for the calendar year.

Chapter -IV Executive Committee of the Association

16. The office bearers of the Executive Committee shall be -

a) President :	1
b) Senior Vice-President	1
c) Vice President :	1
d) Treasurer :	1
e) General Secretary :	1
f) Joint Secretary -1	1
g) Joint Secretary -2	1
h) Office Secretary	1
i) Member	9
j) Ex-Officio Member	2
k) Distinguished Member	2

17. a) The President and General Secretary of the immediate previous Executive Committee shall be Ex-Officio Members of the newly elected Executive Committee.
- b) The Office Secretary will be elected from the scientists of Plant Pathology Division, BARI, Gazipur.
- c) All office bearers except Ex-officio members will be elected by secret ballot by the General body according to the By-laws regarding election under Chapter IX.
- d) The tenure of the office bearers of the Executive Committee shall be two calendar years.

Chapter VI Finance

27. The source of income of the Society shall be -
- a) subscriptions and fees collected from the members of the Society.
 - b) grants/ donations from the Government, Semi-Government, Autonomous and Private organizations,
 - c) sales proceeds of the Society; and
 - d) profit of the invested fund of the Society and endowments
28. All amounts received from any source shall be deposited in a bank approved by the Executive Committee of the Society.
29. The fund shall be administrated by the General Secretary in accordance with the provisions of the budget subject to such appropriations and alternations as may be approved by the President of the Society.
30. The Treasurer of his representative shall acknowledge all of money paid to the Society.
31. There shall be an impressed cash of Tk. 1000/- with the General Secretary.
32. The accounts of the Society shall be audited by a professional auditor appointed by the Executive Committee.
33. The Auditors reports shall be submitted along with the balance sheet of the funds of the Society of the Executive Committee for consideration and presentation to the General Body.
34. The Executive Committee may make rules for the administrations of the funds of the Society including the signing of cheques, payments of traveling and daily allowances, etc. to the office hearers of the Executive Committee and distinguished persons invited from home and abroad.
35. The Executive Committee may invest the funds standing to the credit of the Society in such a suitable manner as it may deem fit.

Chapter -V

The General Body

20. The General Body shall include all the General members, Life members, Associate members and Honorary members of the Society.
21. It shall be the supreme body of the Society.
22. It shall meet at least once in a year on the occasion of the general meetings of the Society.
23. The President of the Society or in his absence the Senior Vice President and in his absence the Vice president shall act as the Chairman of the meeting. In absence of the President and two Vice Presidents the members present will elect a chairman from amongst themselves.
24. In general meetings, the general body shall
 - a) consider the report of the General Secretary as approved by the Executive Committee
 - b) determine the place and time of the annual meetings of the Society for the following year.
 - c) consider and approve the budget for the following year as framed by the Executive Committee and presented by the Treasurer;
 - d) take decision on such matters as may be brought to it by the Executive Committee and
 - e) exercise such other functions as are assigned to it under the constitution.
25. If any member wants to move any resolution at a meeting of the General Body he/she shall serve a notice to the General Secretary at least one month ahead of the date fixed for the meeting.
26. All such resolutions shall at first be considered by the Executive Committee and will then be moved in the general meeting.

18. Functions of the Executive Committee

- a) The Executive Committee shall formulate policy and program of the Society.
- b) The Executive Committee shall be responsible for organizing all activities of the Society.
- c) The Executive Committee may appoint sub-committees for specific purposes.
- d) The Executive Committee shall be responsible for organizing and conducting election.
- e) The Executive Committee shall control the funds of the Society and sanction fund for necessary expenditure.
- f) The Executive Committee shall be responsible for all of its activities.

19. Function of the office bearers:

- a) The President
 - i) The President of the Society shall preside over all the meetings of the Society.
 - ii) In case of emergency, he may pass any order he deems necessary on behalf of the Executive Committee which would be placed before the Executive Committee within 15 days for consideration and approval.
 - iii) The President shall get powers according to the provisions of the constitution and shall exercise such power as have been vested upon him by the constitution.
 - iv) The rulings of the President of the meeting on any point of order or as to the meanings or interpretations of any rule shall be final provided that the President of the meetings shall not give any rulings as to the meanings or interpretation of any rule unless the Executive Committee is able to interpret it or unless in his judgment the ordinary conduct of business requires him to do so.
 - v) The President shall have a casting vote in case of equality of votes in any meeting of the Society.
 - vi) The President shall be responsible for all his actions to the Executive Committee and to the General Body.

- b) The Vice-President
 - i) The two Vice Presidents shall assist the President in discharging of his duties
 - ii) In absence of the President, the Senior Vice-President, in absence of Senior Vice-President, Vice President shall act as President.
 - iii) They shall do such other work as may be assigned to them by the President and the Executive Committee.
- c) The Treasurer-
 - i) The Treasurer shall handle all the financial matters.
 - ii) He shall maintain a proper cash book and shall be responsible for the proper accounts of funds of the Society.
 - iii) The Treasurer shall deal with a schedule bank as approved by the Executive Committee and the Account shall be operated jointly by the Treasurer and the General Secretary.
 - iv) The Treasurer shall acknowledge all sums of money paid to the Society.
- d) The General Secretary -
 - i) The General Secretary shall perform such functions or exercise such powers as laid down in the constitution and he/she shall be responsible for all of his/her actions to the President, to the Executive Committee and to the General Body of the Society.
 - ii) He/she shall convene all meetings of the Society, shall maintain minutes and records of all proceedings of all such meetings convened by him/her.
 - iii) He/she shall be the custodian of all the properties of the Society and shall take all possible steps for safeguard and proper maintenance of all such properties.

- iv) He/she shall appoint employees under the Society subject to the approval of the Executive Committee against the post sanctioned by the Executive Committee
 - v) He/she shall prepare the report of the activities of the Society and place it before the business meetings of the Society which will be held in connection with the Biennial Conference.
 - vi) He/she shall make all purchases and payment on behalf of the Society and shall take necessary sanction for such expenditure from the Executive Committee
 - vii) He/she shall prepare the voter list before the commencement of the General Election.
 - viii) He/she shall maintain liaison with other National and International organizations for fulfilling the objectives of the Society.
- e) The Joint Secretaries:
 - i) They shall assist the General Secretary in discharging his/her duties.
 - ii) They shall do such works as may be assigned to them by the General Secretary and the Executive Committee of the Society.
 - iii) In the event of absence of the General Secretary the Joint Secretary-1 and in his absence the Joint Secretary -2 shall perform all routine works of the Society.
 - f) Office Secretary -
 - i) He shall take care of the office of the Society
 - ii) He shall maintain all records, documents, journals etc. of the society in the office.
 - g) The members:

They shall perform functions as may be assigned to them from time to time by the Executive Committee.